

**COLLEGE INSTRUCTION COMMITTEE**

Applied Arts Building AA-216 2:15 p.m.

Monday, August 27, 2007

**CONTRA COSTA COLLEGE**

2600 Mission Bell Drive

San Pablo, California 94806

**MINUTES****MEETING CALLED TO ORDER:** The meeting was called to order at 2:15 p.m.**CHAIR:** James Duvall**MEMBERS PRESENT:** Rick Ramos (LAVA), Vern Cromartie (NSAS), Robert Chan (NSAS), Jason Berner (CLASS), Kenyetta Tribble (CLASS), Kerry Farber (Classified Senate)**RESOURCE TEAM:** Donna Floyd (Senior Dean of Instruction)**GUESTS:** Sherry Sharufa, John Diestler**CONSENT ACTION ITEMS:****AGENDA:** The agenda was approved.**MINUTES:** The minutes of May 14 was approved.**COURSE/CATALOG CHANGE PROPOSALS:**

GRAPH 170 Pre-Press on the Desktop

**CHANGE:** Delete from catalog**ACTION:** Approved**NEW COURSE PROPOSAL/CHANGE OF MAJOR**

ANTHR 140L Physical Anthropology Laboratory

**DISCIPLINE:** Anthropology**HOURS/UNITS:** 3 Lab/ 1 Unit**GRADE TYPE:** LG**SLO:** YES**ACTION:** Conditionally Approved**CONDITIONS:** Reading analysis, test, assignment, outline typos, syllabus, signatures**CHANGE OF MAJOR**

Earth Sciences - Anthropology

**CHANGE:** Add ANTHR 140L - 1 unit**NEW UNIT VALUE:** 22**ACTION:** Conditionally Approved**CONDITIONS:** Signatures**NEW NON-CREDIT COURSE PROPOSAL**

ACSKL 803N CAHSEE Preparation: English

**DISCIPLINE:** English**HOURS/UNITS:** 2-3 Lecture**SLO:** YES**ACTION:** Approved

ACSKL 804N CAHSEE Preparation: Math

**DISCIPLINE:** Math**HOURS/UNITS:** 2-3 Lecture**SLO:** YES**ACTION:** Approved**COURSE REVISION**

GRAPH 120 Introduction to Graphic Communication Design

**CHANGE:** Description, title Introduction to Graphic Design repeatability, objectives, content**ACTION:** Approved

GRAPH 140 Photo Imaging and Enhancing

**CHANGE:** Description, hours, units, pre/co-requisites/advisories

**ACTION:** Conditionally Approved

**CONDITIONS:** Objectives and expectations

GRAPH 150 Page Layout and Design

**CHANGE:** Description, hours, units pre/co-requisites

**ACTION:** Conditionally Approved

**CONDITIONS:** Objectives and expectations

GRAPH 160 Illustrating for Graphic Design

**CHANGE:** Description, hours, units pre/co-requisites

**ACTION:** Conditionally Approved

**CONDITIONS:** Objectives and expectations

### NEW CERTIFICATE

GRAPHICS – Digital Art and Design Certificate of Completion

**UNIT VALUE:** 16-16.5

**ACTION:** Approved

### COURSE TO DISCIPLINE CHANGE

PSYCH 118, 121, 120, 122, 126, 130, 132, 135,220, 298

**CHANGE:** Add the discipline of Counseling

**ACTION:** Approved

### CONTENT REVIEWS:

ART 132 <b>SLO:</b> Yes	ART 133 <b>SLO:</b> Yes	ART 143 <b>SLO:</b> Yes	ART 152 <b>SLO:</b> Yes	ART 813N <b>SLO:</b> Yes
GRAPH 120 <b>SLO:</b> Yes	GRAPH 140 <b>SLO:</b> Yes	GRAPH 150 <b>SLO:</b> Yes	GRAPH 160 <b>SLO:</b> Yes	MATH 115 <b>SLO:</b> Yes

### NEW BUSINESS:

**Library Signatures on new course proposals** Tabled for lack of time.

**Computer Literacy Requirement** This issue was passed down from the ASC to CIC. Currently there is not a paid position for the time it takes to administer and correct the Computer Literacy exam; therefore, nobody has taken charge of it and it has not been done recently. An option would be to keep the requirement, but not the exam. The exam could be offered when the late start class schedule begins, giving the students a chance to take the exam if they only need that requirement to graduate. It was proposed to suspend the exam for this semester, but it is in the catalog and therefore needs to be offered. Robert Chan will bring the exam and the requirement to the next CIC for further discussion.

**Revised CIC Forms** Major information is included on New Course Proposal form. Course/Catalog and Course Revision forms are combined.

**CIC ANNOUNCEMENTS and OPEN DISCUSSION** Certificates of Completion or Competency are reserved for noncredit programs. Certificates for credit of less than 18 units need to find a new name for Fall 08 implementation. Carol will take ideas for a new name to the Regional consultation meetings and asks the faculty for any suggestions. Please alert faculty in your division that the name will be changing.

**PRESENTATIONS FROM THE PUBLIC** There were no presentations from the public.

**NEXT MEETING** – September 10, 2007

**ADJOURNMENT** The meeting was adjourned at 4:30 p.m.